3. Branch  4. Division/Group/Staging B - Land Operations  5. Operations Personnel  Name Affiliation Contact # (s)  Operations Section Chief: Shileh McConnell  Branch Director:  Division/Group Supervisor/STAM: Ched Sisk - Land Operations Group  6. Resources Assigned "X" indicates 204a attachment with additional instructions  Strike Team/Task Force/Resource   Leader   Contact Info. #   # of   Team of   Persons   Reporting Info/Notes/Remarks    5 Technicians   Chad Sisk   3   Staging Area, Viento State Park	1. Incident Name Lindsey Lake Tanker Spill	2. Operational Period (Date/Time) From: 16 Feb 2019 / 0700 To: 17 Feb 2019 / 0700			Assignment List ICS 204-CG		
Operations Personnel Name Affiliation Contact # (s)  Operations Section Chief: Shiele McConnell Branch Director:  Division/Group Supervison/STAM: Chad Sisk - Land Operations Group  6. Resources Assigned "X" indicates 204a attachment with additional instructions    Strike Team? Task Force/Resource   Leader   Contact Info. #   # Of   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   # Of   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   # Of   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Task Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Task Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons    Strike Team? Task Force/Resource   Leader   Contact Info. #   Persons   Persons   Leader   Contact Info. #    Task Strike Team. Task	I-84, MP 54 <b>3. Branch</b>				100 201	_	
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Branch Director:    Chad Sisk - Lend Operations Group   Supervisor/STAM: Chad Sisk - Lend Operations Group	5. Operations Personnel	Name	Affil	iation	Contact # (s)		
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Strike Team/Task Force/Resource   Leader	·						
Strike Team/Task Force/Resource Identifier  Technicians  Chad Sisk  Chad Sisk  3 Staging Area, Viento State Park  Chad Sisk  Chad Sisk  3 Staging Area, Viento State Park  Chad Sisk  Chad Sisk  3 Staging Area, Viento State Park  Chad Sisk  Chad Sisk  Staging Area, Viento State Park  Chad Sisk  Staging Area, Viento S	Division/Group Supervisor/STAM: C	<u>had Sisk - Land Oper</u>	rations Group				
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ASSIGNMENT LIST ICS 204-CG (Rev 04/04)

## **ASSIGNMENT LIST (ICS 204-CG)**

**Purpose.** The Assignment List(s) informs Division and Group supervisors of incident assignments. Once the Unified Command and General Staff agree to the assignments, the assignment information is given to the appropriate Divisions and Groups.

**Preparation.** The Assignment List is normally prepared by the Resources Unit, using guidance from the Incident Objectives (ICS 202-CG), Operational Planning Worksheet (ICS 215-CG), and the Operations Section Chief. The Assignment List must be approved by the Planning Section Chief and Operations Section Chief. When approved, it is included as part of the Incident Action Plan (IAP). Specific instructions for specific resources may be entered on an ICS 204a-CG for dissemination to the field. A separate sheet is used for each Division or Group. The identification letter of the Division is entered in the form title. Also enter the number (roman numeral) assigned to the Branch.

**Special Note.** The Assignment List, ICS 204-CG submits assignments at the level of Divisions and Groups. The Assignment List Attachment, ICS 204a-CG shows more specific assignment information, if needed. The need for an ICS 204a-CG is determined by the Planning and Operations Section Chiefs during the Operational Planning Worksheet (ICS 215-CG) development.

**Distribution.** The Assignment List is duplicated and attached to the Incident Objectives and given to all recipients of the Incident Action Plan. In some cases, assignments may be communicated via radio/telephone/fax. All completed original forms MUST be given to the Documentation Unit.

•	_	_
Item#	Item Title	Instructions
1.	Incident Name	Enter the name assigned to the incident.
2.	Operational Period	Enter the time interval for which the form applies.
3.	Branch	Enter the Branch designator.
4.	Division/Group/Staging	Enter the Division/Group/Staging designator.
5.	Operations Personnel	Enter the name of the Operations Chief, applicable Branch Director, and Division
	•	Supervisor.
6.	Resources Assigned	Each line in this field may have a separate Assignment List Attachment (ICS 204a-CG). Enter the following information about the resources assigned to Division or Group for this period:
	Identifier	List identifier
	Leader	Leader name
	Contact Information	Primary means of contacting this person (e.g., radio, phone, pager, etc.). Be sure to include area code when listing a phone number.
	# Of Persons	Total number of personnel for the strike team, task force, or single resource
		assigned.
	Reporting Info/Notes/	Special notes or directions, specific to this strike team, task force, or single
	Remarks	resource. Enter an "X" check if an Assignment List Attachment (ICS 204a-CG)
		will be prepared and attached. The Planning and Operations Section Chiefs
		determine the need for an ICS 204a-CG during the Operational Planning
		Worksheet (ICS 215-CG) development.
7.	Work Assignment	Provide a statement of the tactical objectives to be achieved within the
	_	operational period by personnel assigned to this Division or Group.
8.	Special Instructions	Enter a statement noting any safety problems, specific precautions to be
	·	exercised, or other important information.
9.	Communications	Enter specific communications information (including emergency numbers) for
		this division /group. If radios are being used, enter function (command, tactical,
		support, etc.), frequency, system, and channel from the Incident Radio
		Communications Plan (ICS 205-CG). Note: Phone numbers should include area
		code.
10.	Prepared By	Enter the name of the person completing the form, normally the Resources Unit
	1 Toparoa By	Leader.
	Date/Time	Enter date (month, day, year) and time prepared (24-hour clock).
11.	Reviewed by (PSC)	Zinor dato (month, day, your) and time propared (Zi nour door).
	Date/Time	Enter date (month, day, year) and time prepared (24-hour clock).
12.	Reviewed by (OSC)	Enter the name of the operations person reviewing the form, normally the
14.	(CCC)	Operations Section Chief.
	Date/Time	Enter date (month, day, year) and time prepared (24-hour clock).
	Date/ Tille	Enter date (month, day, year) and time prepared (24-nour dock).

ASSIGNMENT LIST